

AUBURN'S HISTORIC & CULTURAL SITES COMMISSION

Meeting minutes from July 11, 2018 at Willard Memorial Chapel

Present: M. Alberici, A. Daddabbo, J. Giannettino, J. Kline, S. Muldoon, D. Stankus, K. Tehan, M. Vanek, K. Walker

Excused: R. Bradley, Rev. P. Carter, B. Chabot, S. Kline, D. Lamb, E. McHugh,

Absent: E. Onori

Guests: Karen Hill, Harriet Tubman Home, Inc.; Jeff Ludwig, Seward House Museum; Maria Welych, Schweinfurth Art Center; Zachary Finn, Seward House Museum; Chuck Taylor, Cayuga County Arts Council;

Call to Order

The bimonthly meeting of Auburn's Historic and Cultural Sites Commission was called to order on July 11, 2018 at 9:00 a.m. by A. Daddabbo. A. Daddabbo read the mission statement and all present introduced themselves.

Approval of the Minutes

J. Kline made a motion to accept the 5/9/18 minutes as submitted and the motion was seconded. **All were in favor and the motion carried.**

Approval of the Finance Report

G. Sears presented the Finance Report. A. Daddabbo made a motion to accept the finance report as submitted and the motion was seconded. **All were in favor and the motion carried.**

Site Directors

Site Directors shared details about new projects occurring at their sites.

Marketing Committee

J. Kline shared the June 2018 digital marketing report for Facebook advertising by Pinckney Hugo Group. The report will also be shared with members via email.

Passport to History

S. Muldoon stated 38 students visited all 8 sites. The inventory of passports and prize shirts has nearly been exhausted. She presented the A-Z book, created by Mrs. Cinda Gilmore's students, which was inspired by the Passport program. More copies will be available after the second printing.

New Business

G. Sears announced more rack cards available and for sites to contact her to acquire more.

A. Daddabbo proposed site director and member news reports be submitted in writing to G. Sears at least two weeks prior to the meeting to be included with the meeting packet, starting in September 2018. K. Walker made a motion to accept this proposal as presented and the motion was seconded. **All were in favor and the motion carried.**

Old Business

None to report

Announcements

Commission members shared upcoming events at their sites.

Adjournment

A. Daddabbo adjourned the meeting at 9:54 a.m. A motion was made by M. Alberici and seconded. **All were in favor and the motion carried.**

The next Commission meeting will be held at 9:00 a.m. on 9/12/18 at Auburn Public Theater.

Minutes by Gillian Sears